



# BUCHANAN COUNTY COMMISSION

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## Meeting Minutes for Wednesday, December 18, 2024

In attendance were Commissioner Ron Hook, Presiding Commissioner Scott Nelson, Commissioner Scott Burnham, County Attorney Josh Bachman, Purchasing Agent Kim Hartman, Administrative Coordinator Amy Helsel, Heidi Walker, and Nate Byarlay with CBIZ.

Presiding Commissioner Nelson called the meeting to order at 9:05 am.

### Meeting Agenda

Presiding Commissioner Nelson made a motion to approve today's agenda. Commissioner Hook seconded the motion.

### Meeting Minutes

Presiding Commissioner Nelson made a motion to approve meeting minutes for Friday, December 13, 2024, and Monday, December 16, 2024. Commissioner Hook seconded the motion.

### Business

A meeting with CBIZ took place discussing business insurance renewal. Heidi Walker, Nate Byarlay left the meeting at 10:09.

At 10:10 Purchasing Agent Kim Hartman opened Bids for propane, rock, tires and tubes, gas & diesel, and concrete mixes; all bids are under advisement.

County Attorney Josh Bachman discussed the lease agreement for Sam Graves office at the courthouse. A court order authorizing Presiding Commissioner Scott Nelson to sign the lease agreement was presented and approved by Commissioner Scott Burnham, Commissioner Ron Hook and Presiding Commissioner Scott Nelson.

Purchasing Agent Kim Hartman and County Attorney Josh Bachman left the meeting at 10:40 am.

Court orders to transfer funds were presented and approved by Commissioner Burnham, Commissioner Hook and Presiding Commissioner Nelson.

A court order to void a check was presented and approved by Commissioner Burnham, Commissioner Hook and Presiding Commissioner Nelson.

Court orders appointing member to Board of Equalization, Tourism Board, Planning and Zoning, and Progressive Community Services were presented and approved by Commissioner Burnham, Commissioner Hook and Presiding Commissioner Nelson.

Commissioners discussed a downtown ambassador program ran by Mainstreet St Joseph, a downtown organization. A meeting will be set up to discuss further with Mainstreet.

Don and Mike with RENODRY USA stopped in to touch base with the Commissioners. Prices will be going up in March and July. They left the meeting at 11:03 am

Commissioners discussed Trualta, they decreased their cost for Buchanan County to continue with them. Commissioners agreed that their support of \$260,000 of ARPA funds for this project was sufficient. Commissioners will not continue to fund this project.

Commissioner Ron Hook left the meeting at 11:15 am.

Maintenance Supervisor Mike Distafino joined the meeting to discuss space for the Deputies to set up workstations and a break room.

### Adjourn

With no further official business on the agenda Presiding Commissioner Nelson made a motion to adjourn to any unofficial business that may develop during the day. Commissioner Burnham seconded the motion. All are in favor of adjourning. The meeting ended at 11:22 am.